

**LIMITED ENDORSEMENTS**  
**NOT ISSUED OR RENEWED**  
**ON OR AFTER**  
**JULY 1, 2002**

**The department will not issue or renew a limited endorsement on or after July 1, 2002. A limited endorsement in effect on July 1, 2002, remains valid for the term for which it was issued unless earlier revoked by the department.**

**NAC 391.162 Effective 10-22-2001**

**ADMINISTRATIVE ENDORSEMENTS**  
**Effective through June 30, 2002**

1. The department will issue the following types of administrative endorsements:
  - (a) Limited endorsement as an administrator of a school;
  - (b) Limited endorsement as an administrator of a program;
  - (c) Professional administrator of a school;
  - (d) Professional administrator of a program; and
  - (e) Supervisor of curriculum and instruction.
2. A person who holds an endorsement as an administrator of a school may be employed by a school district as:
  - (a) An assistant superintendent of schools;
  - (b) A superintendent of schools;
  - (c) An associate superintendent of schools;
  - (d) A principal;
  - (e) A vice principal;
  - (f) A supervisor;
  - (g) An administrative assistant; or
  - (h) A supervisor or coordinator of a:
    - (1) Program of nursing;
    - (2) Program of psychology as it is applied in a school;
    - (3) Program of speech therapy;
    - (4) Program of physical therapy;
    - (5) Program of occupational therapy; or

- (6) Other program area.
3. Except as otherwise provided in subsection 2, a person must hold an endorsement as an administrator of a program if he supervises or coordinates a program of:
- (a) Nursing;
  - (b) Psychology as it is applied in a school;
  - (c) Speech therapy;
  - (d) Physical therapy; or
  - (e) Occupational therapy.
4. A person is not required to hold an endorsement as an administrator of a school before performing services as an assistant superintendent, principal or vice principal if he holds a diploma designated as a “life diploma” by the institution that granted the diploma in the field in which he is employed.

NAC 391.160 Effective through 6/30/02

## **ADMINISTRATIVE ENDORSEMENTS**

**Effective July 1, 2002, through June 30, 2007**

1. The department will issue the following types of administrative endorsements:
- (a) Professional administrator of a school;
  - (b) Professional administrator of a program; and
  - (c) Supervisor of curriculum and instruction.
2. A person who holds an endorsement as an administrator of a school may be employed by a school district as:
- (a) An assistant superintendent of schools;
  - (b) A superintendent of schools;
  - (c) An associate superintendent of schools;
  - (d) A principal;
  - (e) A vice principal;
  - (f) A supervisor;
  - (g) An administrative assistant; or
  - (h) A supervisor or coordinator of:
    - (1) A program of nursing;
    - (2) A program of psychology as it is applied in a school;
    - (3) A program of speech therapy;
    - (4) A program of physical therapy;
    - (5) A program of occupational therapy; or
    - (6) Any other program area.

3. Except as otherwise provided in subsection 2, a person must hold an endorsement as an administrator of a program if he supervises or coordinates a program of:
  - (a) Nursing;
  - (b) Psychology as it is applied in a school;
  - (c) Speech therapy;
  - (d) Physical therapy; or
  - (e) Occupational therapy.
4. A person is not required to hold an endorsement as an administrator of a school before performing services as an assistant superintendent, principal or vice principal if he holds a diploma designated as a "life diploma" by the institution that granted the diploma in the field in which he is employed.

NAC 391.160 Effective July 1, 2002, through June 30, 2007

## **ADMINISTRATIVE ENDORSEMENTS**

**Effective July 1, 2007**

1. The department will issue the following types of administrative endorsements:
  - (a) Professional administrator of a school;
  - (b) Professional administrator of a program; and
  - (c) Supervisor of curriculum and instruction.
2. A person who holds an endorsement as a professional administrator of a school may be employed by a school district as:
  - (a) An assistant superintendent of schools;
  - (b) A superintendent of schools;
  - (c) An associate superintendent of schools;
  - (d) A principal;
  - (e) A vice principal;
  - (f) A supervisor;
  - (g) An administrative assistant; or
  - (h) A supervisor or coordinator of:
    - (1) A program of nursing;
    - (2) A program of psychology as it is applied in a school;
    - (3) A program of speech therapy;
    - (4) A program of physical therapy;
    - (5) A program of occupational therapy; or
    - (6) Any other program area.
3. Except as otherwise provided in subsection 2, a person must hold an endorsement as a professional administrator of a program if he supervises or coordinates a program of:

- (a) Nursing;
  - (b) Psychology as it is applied in a school;
  - (c) Speech therapy;
  - (d) Physical therapy; or
  - (e) Occupational therapy.
4. A person is not required to hold an endorsement as a professional administrator of a school before performing services as an assistant superintendent, principal or vice principal if he holds a diploma designated as a "life diploma" by the institution that granted the diploma in the field in which he is employed.

NAC 391.160 Effective July 1, 2007

## **LIMITED ENDORSEMENT AS ADMINISTRATOR OF PROGRAM; EXPIRATION**

**Repealed effective July 1, 2002**

1. To receive a limited endorsement as an administrator of a program, an applicant must:
- (a) Hold a master's degree;
  - (b) Hold a valid special license in the program for which an endorsement is requested;
  - (c) Have and submit to the department evidence of 3 years of experience as a licensed employee in kindergarten or grades 1 through 12; and
  - (d) Have completed at least 18 semester hours of credit in graduate courses in administration including:
    - (1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;
    - (2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;
    - (3) Finances of a school or finances of a program in the applicant's area of endorsement;
    - (4) The laws that apply to schools; and
    - (5) The evaluation and development of personnel for a school or the evaluation and development of personnel in the applicant's area of endorsement.
2. A limited administrative endorsement expires 5 years after the date on which it was issued and is not renewable. To continue employment as an administrator, the holder of the endorsement must complete the requirements for an endorsement as a professional

administrator of a school or as a professional administrator of a program during the term of his limited endorsement.

NAC 391.165 Repealed effective July 1, 2002

## **ENDORSEMENT AS PROFESSIONAL ADMINISTRATOR OF PROGRAM**

**Effective through June 30, 2002**

1. To receive an endorsement as a professional administrator of a program, an applicant must:
  - (a) Meet the requirements for a limited endorsement for an administrator of a program; and
  - (b) Have completed an additional 9 semester hours in courses of study in administration including:
    - (1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;
    - (2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;
    - (3) Finances of a school or finances of a program in the applicant's area of endorsement;
    - (4) The laws that apply to schools;
    - (5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement; and
    - (6) Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement.
2. The requirements of subsections 1 may not be fulfilled by independent study.

NAC 391.170 Effective through June 30, 2002

# **ENDORSEMENT AS PROFESSIONAL ADMINISTRATOR OF PROGRAM**

**Effective July 1, 2002**

1. To receive an endorsement as a professional administrator of a program, an applicant must:
  - (a) Hold a master's degree;
  - (b) Hold a valid special license in the program for which an endorsement is requested;
  - (c) Have and submit to the department evidence of 3 years of experience as a licensed employee in kindergarten or grades 1 through 12; and
  - (d) Have completed at least 27 semester hours in courses of study in administration including:
    - (1) Administration and organization of a school or the role of an administrator of a program in the applicant's area of endorsement;
    - (2) General principles of supervision of personnel or supervision of personnel for a program in the applicant's area of endorsement;
    - (3) Finances of a school or finances of a program in the applicant's area of endorsement;
    - (4) The laws that apply to schools;
    - (5) The evaluation and development of personnel for a school or the evaluation and development of personnel for a program in the applicant's area of endorsement; and
    - (6) Any other courses which are required for a degree in the administration of a program in the applicant's area of endorsement.
2. The requirements of subsections 1 may not be fulfilled by independent study.

NAC 391.170 Effective July 1, 2002